



National Rural Fire Authority

9th Floor, AXA Centre, 80 The Terrace, Wellington
PO Box 2133, Wellington

28 February 2010

RUR_R15.05
RUR_F05.20

NATIONAL RURAL FIRE AUTHORITY CIRCULAR 2010/02

Grant Assistance to Rural Fire Authorities (RFAs) 2010/11 FY: Equipment, Protective Clothing, Insurance and Administration Grants

Set out below are the policies and procedures to follow when applying to the National Rural Fire Authority for Grant Assistance in the 2010/11 financial year. Available funding is subject to New Zealand Fire Service Commission final approval of the budget.

POLICY

The policy on grants to Fire Authorities made pursuant to section 14A(2)(i) of the Fire Service Act 1975 is:

1. Fire Equipment and Protective Clothing

Grants for subsidy may be made:

- To purchase approved firefighting equipment.
- To purchase approved protective clothing.

The above grants are subject to:

- The items being for use by Voluntary Rural Fire Forces (VRFF) registered with the National Rural Fire Authority.

★ RFAs without Voluntary Rural Fire Forces registered with the NRFA are eligible for grant assistance subsidies for the following equipment:

- i) High pressure low volume pump kits
- ii) Hose (25mm and 41mm)
- iii) Approved Protective Clothing

★ Applications from RFAs without VRFFs registered with the NRFA will be required to demonstrate, in writing, to the National Rural Fire Officer's satisfaction that the application is not in conflict with any of the Commission's key principles for administering the Grant Assistance Scheme. The key principles are:

- 1) To enhance the fire coverage available in smaller communities not otherwise serviced by the NZ Fire Service
- 2) To ensure that grant assistance is focused on advancing the strategic outcomes of the Commission in respect of its role as the NRFA
- 3) To ensure that the Commission subsidy is tiered at a level that focuses Rural Fire Authorities on equipment essential to the effective functioning of RFAs in small communities.

- The Fire Service Commission (NRFA) controlling the approval of equipment and subsidy allocation.
- The Rural Fire Authority accepting ownership of the items and the responsibility to house and maintain them.

2. Communication Equipment

Grants for subsidy may be made for registered VRFF to:

- Purchase Call Out Systems.
- Purchase LMR for fire appliances.
- Purchase Handheld Incident Ground Communications.

The above grants are subject to:

- The items being for use by Voluntary Rural Fire Forces (VRFF) registered with the National Rural Fire Authority.

- ★ RFAs without Voluntary Rural Fire Forces registered with the NRFA are eligible for grant assistance subsidies for the following equipment:

- i) Handheld Incident Ground Communications.

- ★ Applications from RFAs without VRFFs registered with the NRFA will be required to demonstrate, in writing, to the National Rural Fire Officer's satisfaction that the application is not in conflict with any of the Commission's key principles for administering the Grant Assistance Scheme. The key principles are:

- 1) To enhance the fire coverage available in smaller communities not otherwise serviced by the NZ Fire Service.
- 2) To ensure that grant assistance is focused on advancing the strategic outcomes of the Commission in respect of its role as the NRFA.
- 3) To ensure that the Commission subsidy is tiered at a level that focuses Rural Fire Authorities on equipment essential to the effective functioning of RFAs in small communities.

- The Fire Service Commission (NRFA) controlling the approval of equipment and subsidy allocation.
- The Rural Fire Authority accepting ownership of the items and the responsibility to house and maintain them.

3. Approved Suppliers and Specifications

Advice will be provided on notification of subsidy where there is a requirement to use approved suppliers and/or specifications.

4. Insurance for VRFF Members

Grants may be made for a 50% subsidy on the annual premium of the National Rural Fire Authority AMP insurance scheme. The scheme is for personal accident insurance cover for Voluntary Rural Fire Forces.

5. Administration Grant to Rural Fire District Committees

On application, an administration grant for enlarged Rural Fire District Committees is available. Special conditions apply and further information is available from your Manager Rural Fire or the National Rural Fire Officer.

APPLICATIONS

Fire Authorities seeking subsidy to purchase items as listed in this circular are required to complete and submit the attached Application Forms to the National Rural Fire Authority for approval. The Application Forms list only the equipment attracting a subsidy.

Applications for Grant Assistance for the 2010/11 FY close on 31 May 2010.

Fire Authorities will be advised, in writing, of the outcome of their application by 31 August 2010.

REIMBURSEMENT OF SUBSIDY

1. Fire Equipment, Protective Clothing and Communication Equipment

Once equipment has been purchased:

- Rural Fire Authorities are encouraged to invoice the National Rural Fire Authority on a monthly basis as purchases are received, instead of sending one invoice at the end of the Grant Assistance year.
- Invoice the National Rural Fire Authority for the subsidised amount/s approved plus GST. (Cost of freight not included).
- Provide with the invoice:
 - A list of the items claimed, showing number of items, reimbursement amount and the GST content separately.
 - Copies of supplier/s invoices to the Rural Fire Authority as proof of purchase.
 - Where applicable, a copy of the required standard certification for the product.
- Final invoices for RFA reimbursement must be received by the National Rural Fire Authority before 30 May 2011

NB: The National Rural Fire Authority will not reimburse costs for:

- Installation of radios.
- Freight.

2. Insurance for VRFF Members

For a subsidy on annual insurance premiums the Fire Authority must invoice the National Rural Fire Authority for 50% of the cost and provide a copy of the paid AMP invoice or renewal form before 30 May 2011.

FURTHER INFORMATION

Further information on Grant Assistance is available from the National Rural Fire Authority at the New Zealand Fire Service National Office, Wellington or from the Manager Rural Fire at Auckland, Napier, Palmerston North, Christchurch and Dunedin.

A handwritten signature in black ink, appearing to read 'Murray Dudfield', with a stylized flourish at the end.

Murray Dudfield
National Rural Fire Officer

NATIONAL RURAL FIRE AUTHORITY

2010/11 FY GRANT ASSISTANCE APPLICATION PACK Hose/Pumps/Other Equipment/Protective Clothing/Communication Equipment

This cover page and attachments must be completed and returned for each
Voluntary Rural Fire Force application

Voluntary Rural Fire Force	
VRFF Registration Number with NRFA (see # below)	
Fire Authority	
Contact Name	
Phone Number	
Fax Number	
Postal Address	

Approval of PRFO/DPRFO required:

PRFO/DPRFO Name	
PRFO/DPRFO Signature	
Date	

Attachments

- Fire Equipment (Hose/Pump/Other) Application Sheets.
- Protective Clothing Application Sheet.
- Communications Equipment Application Sheet.

#Rural Fire Authorities without VRFFs registered with the NRFA

Rural Fire Authorities without VRFFs registered with the NRFA are eligible for grant assistance toward a limited list of items.

Refer to the statements marked with * under numbers 1 and 2 in the Policy Section of this document for eligible items, applications requirements and conditions.

FIRE EQUIPMENT:

Subsidy: 50% of Purchase Price to a maximum \$ as listed.

Description	Estimated Purchase Price \$ (Excl. GST)	Maximum Subsidy Amount \$ (Excl. GST)	Number of Items Required	Priority
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Percolating Hose (to NRFA Standards – hose - requirements)*				
41mm x 30m coupled	380	190		
41mm x 30m hose only	320	160		

Non-Percolating Hose (to NRFA Standards – hose - requirements)*				
25mm x 30m coupled	380	190		
25mm x 30m hose only	320	160		
41mm x 30m coupled	360	180		
41mm x 30m hose only	300	150		

Non-Percolating Hose (to NZ Fire Service Specifications)*				
70mm x 25m coupled	630	315		
70mm x 25m hose only	500	250		

Hose Packs (to NRFA specifications)*				
Blue (41mm non-perc)	130	65		
Green (41mm perc)	130	65		
Red (25mm non-perc)	130	65		

Pumps (to NRFA Standards – pumps - requirements)**				
HP/LV Pump with suction hose (Wajax)	7400	3700		
HP/LV Pump with suction hose (18hp Briggs/Wajax)	9000	4500		
LP/MV Pump with suction hoses	3000	1500		
MP/MV Portable Pump	9500	4750		
HP/HV Pump with suction hoses	12000	6000		

* Hose must comply with NRFA Standard Hose and Waterway Equipment.

** Pumps must comply with NRFA Standard Portable Fire Pumps.

FIRE EQUIPMENT continued

Subsidy: 50% of Purchase price to maximum \$ as listed

Description	Estimated Purchase Price \$ (Excl.GST)	Maximum Subsidy Amount \$ (Excl. GST)	Number of Items Required	Priority
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Other Fire Fighting Equipment (to NRFA/NZFS specifications)*				
Wajax Carry Frame (Back Pack)	450	225		
Portable Dam (2200 lt)	1600	800		
41mm Controlled Nozzle	40	20		
41mm Controlled Breaching	460	230		
70mm Controlled Breaching	900	450		
Hydroblender with Base Frame	800	400		
Waterway Equipment Adaptors	20 – 100	10 – 50		
Foam Proportioner - 41mm - Basic Unit (Portable)	300 – 1000	150 – 500		
Foam Proportioner - 41mm - Balance Unit (Fixed)	1000 – 4000	500 – 2000		
Foam Branch	100 – 400	50 – 200		
Standpipe with Key and Bar	1200	600		
Knapsack Pump	250	125		

* Hose and Waterway Equipment must comply with NRFA Standards.

Description	Est. Purchase Price \$ (Excl.GST)	Max. Subsidy Amount \$ (Excl. GST)	Number of items Required	Priority
15,000 lt Helibucket dip filling dam (See Structurflex 15000 lt flexidam for details.)	5000	2500		

Other Specialised Item over \$500 Description <i>(Details and justification must be supplied with application.)</i>	Maximum Purchase Price \$5000 (Excl. gst)	Maximum Subsidy Amount \$2500 (Excl. gst)	Number of Items Required	Priority

PROTECTIVE CLOTHING

Subsidy: 75% of Purchase Price to a Maximum \$ as listed

Description	Estimated Purchase Price \$ (Excl. GST)	Maximum Subsidy Amount \$ (Excl. GST)	Number of Items Required	Priority
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Coveralls – Firefighter (Must meet NRFA Standards - PPE)

Orange Coveralls	240	180		
Yellow Coveralls	200	150		
Yellow Coveralls - Two Piece	300	225		

Helmets - Rural Firefighter (Must meet NRFA Standards - PPE)

Rural Helmet	180	135		
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Boots - Rural Firefighter (Must meet NRFA Standards - PPE)

Leather (Calf Height) Boots	240	180		
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Coats - Rural Firefighter (NRFA approved supplier)

Woollen Bunker Coat (Defensive Attack of structure and vehicle fires)	350	263		
Swandri Rural Fire Coat (Cool Climate only)	250	188		

* Helmets, coveralls and boots must comply with NRFA Standard - Personal Protective Equipment (PPE).

COMMUNICATION EQUIPMENT

Subsidy: 50% of Purchase Price to a Maximum \$ as listed
Note: Subsidy does not include installation costs

Description	Estimated Purchase Price \$ (Excl. GST)	Maximum Subsidy Amount \$ (Excl. GST)	Number of Items Required	Priority
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Call Out System for the VRFF (NZFS approved supplier)

Approved Call Out System – North Island Type (Lockyer) – South Island Type (Salcom) Note: Does not include Station Radio	6000	3000		
S Type Radio (Station Radio Includes Fixed Head)	1800	900		
Pocket Pagers (NZFS approved type)	150	75		

Fire LMR Sets for VRFF Fire Appliances (NZFS approved supplier)*

V Type Radio (Support Vehicle Includes Small Display Head)	2000	1000		
A Type Radio (Appliance Vehicle Includes Large Display Head)	2500	1250		

* All intended LMR installations must be approved by the NRFA before purchasing.

Incident Ground Communication Category B – Basic Handheld (ESB - VHF Only*)

ICOM IC-F14 (Dry Cell battery)**	450	225		
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** Set = (dry cell AA battery) model of handheld radio and 1 x soft case. Please note that batteries not supplied.

* Other makes/models of ESB/VHF handheld radios will be considered on application. Please provide details on the make and model.